

Food for Thought Workshop Summary

Promotion and Advancement

You are in	Sessional Avg. ¹	Core Average ²	Minimum Credits to Advance	Other Requirements
Year 1	> or = 60%	> or = 65%	27	> or = 60% in ENGL 112
Year 2	> or = 60%	N/A	54	At least 5 of the COMM 29X courses ³
Year 3	> or = 60%	N/A	80	<ul style="list-style-type: none"> • 2 option courses • At least 4 of the COMM 39X courses⁴ • Completed all year 1 and 2 requirements

- Advancement and Promotion requirements are found here:
http://www.sauder.ubc.ca/Programs/Bachelor_of_Commerce/Program_Overview/Academic_Regulations/Academic_Standing.
- Combined Business and Computer Science (BUCS) students should check the website for additional requirements for promotion and advancement.
- ¹The sessional average is calculated on courses completed during the Winter Session (September to the following April). Advanced credit (such as AP, IB, A-Levels, or transfer credit from another post-secondary institution) will not be used in the calculation.
- ² Successful completion of all core courses (ECON 101, ECON 102, ENGL 112, and the required Math) is required by the end of Year 1. The core average is calculated on these four courses. The average is calculated only on courses completed at UBC. Advanced credit (such as AP, IB, or A-Levels) will not be used in the calculation.
- ³ COMM 290, 291, 292, 293, 294, 295, 298; no more than one of COMM 391, 392 and 296/396 may substitute for one of the second year Commerce courses.
- ⁴ COMM 391, 392, 393, 394, 296/396, 399 and 390/486W (a minimum of 60% must be attained in COMM 390/486W).
- Credit will not be granted for courses less than 65% on a failed year (< 60%).

Rights and Responsibilities

- By simply registering in courses, UBC students agree to the student declaration and responsibility contract. Please visit the UBC calendar and become familiar with your rights and responsibilities that each student is expected to know: <http://www.calendar.ubc.ca/vancouver/index.cfm?tree=3,0,0,0>. Note particularly the university's policies regarding academic integrity.

UBC Calendar

- The UBC Calendar outlines important dates and information imperative for all students. For example, if a student neglects to complete coursework and/or does not attend classes regularly, they will not be permitted to write the final exam. Dates of final examination periods and deadlines to add/drop courses are also listed in the calendar, and can be viewed online at: <http://www.calendar.ubc.ca/vancouver/>.
- Do not make travel plans until your final exam schedule has been released.
- You cannot be enrolled in two institutions at the same time. Request for a Letter of Permission to take courses outside of UBC must be approved by an advisor in the Undergraduate Office (UGO) in HA 165.

BCom Etiquette

- It may happen that you are too ill to write an examination or attend class, or you have 3 or more final examinations within 24 hours. If you find yourself in either of these situations, the UGO is the place to go. Students seeking academic concession must contact the UGO and make an appointment with an advisor. If you are ill on the day of the exam, a verifiable documentation, such as a doctor's note, is required.
- Proper etiquette is integral for the success of our students. Please keep in mind what you place on social networking websites such as Facebook and Twitter, and know that everyone has access to this information, even potential employers!
- Create a professional email address to communicate with employers, and with UBC faculty and staff. Leave a good impression by communicating professionally, even in an email.



Study Tips

- Feeling confused by your courses? You're not the only one! Check out the free tutoring, writing skills help, and a host of other academic-related success tips at the Chapman Learning Commons (<http://learningcommons.ubc.ca/>), or 2nd year COMM courses at the Canaccord Learning Commons (<https://learningcommons.sauder.ubc.ca>), or Math help at the Math Learning Centre (<http://www.math.ubc.ca/Ugrad/ugradTutorials.shtml>) and the Canaccord Learning Commons.

Help, where do I go for...	UGO (Sauder)	Career Service (Brock Hall)	Business Career Center (BCC-Sauder)	Center for Student Involvement (CSI-Brock Hall)	http://booking.sauder.ubc.ca/	Access & Diversity (Brock Hall)
Academic Concession?	<input checked="" type="checkbox"/>					
Employment opportunities?		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
University involvement & leadership opportunities?	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
Booking space in the Bruce Birmingham Centre or Canaccord Learning Commons?					<input checked="" type="checkbox"/>	
Academic accommodation for students with disabilities?						<input checked="" type="checkbox"/>